

AYSO REGION 277 GAME CANCELLATION DETAILS

9/25/2007

Item #	Function	Responsibility	Completed By	Comments
<u>1</u>	Survey Fields	Field Coordinator Safety Coordinator	6:45am- Saturday 4:00pm- Weeknights	
<u>2</u>	Discussion/Decision to cancel ALL games	Reg Commissioner Field Coordinator Safety Coordinator	7:00am- Saturday 4:15pm- Weeknights	If not canceling all games- will be up to individual coach and referee for each game.
<u>3</u>	Call TV and radio stations:	Reg Commissioner	7:15am- Saturday 4:30pm- Weeknights	WWMT Channel 3 (269) 388-9339 or 1-800-875-3333 WOOD Channel 8 (616) 771-9633 WZZM Channel 13 (616) 785-1313 WBCH- Hastings Radio (269) 945-3414 or 1-800-523-1872
	Call Web Site Coordinator	Reg Commissioner		
	Call set up can take down flag crew	Field Coordinator		
	Put up cancellation signs	Field Coordinator		
	Contact Regional Scheduler	Safety Coordinator		
<u>4</u>	Update Website	Website Coord		
	Email to Region 277 Board Members	Reg Commissioner	7:30am- Saturday	
	Contact Regional Referee Admin	Regional Scheduler	4:45pm- Weeknights	
	Contact Regional Coach Admin	Regional Scheduler		
	Call Coaches who have travel games	Regional Scheduler		Call Coaches with earliest games first
<u>5</u>	Call Assistant Regional Commissioner	Reg Coach Admin	7:30am- Saturday	Actual contacts will depend on what division is affected
	Call Divisional Coordinators and coaches with teams traveling to Middleville	Reg Coach Admin Assistant RC	5:00pm- Weeknights	
	Call Referee Schedulers	Reg Referee Admin		
<u>6</u>	Call all other coaches affected	Divisional Coord	7:45am- Saturday	Call coaches and referee's who have earlier games first
	Call Referee's	Referee Schedulers	5:15pm- Weeknights	
<u>7</u>	Call coaches in away regions who travel to Middleville	Coaches	8:15am- Saturday	Call away coaches prior to calling players
	Call players	Coaches	5:30pm- Weeknights	

Details